

GROUP 3  
FLORIDA WING  
SOUTHEAST REGION

SQUADRON LEADERSHIP SCHOOL (SLS)

OPERATIONS PLAN

3-4 OCTOBER 2009

COURSE DIRECTOR: Bob Maxey, Capt CAP  
SLS PROJECT OFFICER: Louis Caporicci, LtCol CAP

- I. GENERAL - Squadron Leadership School
  - a. The primary purpose of this activity is to provide SLS participants information, as provided by National Headquarters, to improve members' practical and leadership abilities within CAP and understanding of how CAP's core values impact operations and to prepare them for command.
  - b. SLS will provide participants a general understanding of the basic functions of a CAP squadron
  - c. Training Location: **Hillsborough One Senior Squadron – Tampa Executive Airport (VDF) 9334 Vandenberg Airport Road, Tampa, FL 33610-9292** This is a white house with blue trim on the south boundary of the airport. If you reach the FBO (Leading Edge), you have passed Vandenberg Airport Road and will need to turn around and turn right and you will see the building about ¼ of a mile on the right.
  - d. Primary dates and times: Sign-in at 0730 Saturday, 3 October 2009 and 0800 Sunday, 4 October 2009. Training will begin at 0800 on Saturday and Sunday and daytime activities will end at 1700 on Saturday and 1300 on Sunday (or when completed).
  - e. Alternate dates: None
  - f. USAF Funding: None
  - g. Mission Symbol: None
  - h. Air Force Mission Number: None
  - i. OES Training Number: None
  - j. Contact Information:
    - i. SLS Director: Capt Bob Maxey, phone: 813-363-4395, email: [bob@maxey.net](mailto:bob@maxey.net)
    - ii. SLS Project Officer: LtCol Louis Caporicci, phone: 813-826-3062, email: [louis.caporicci@socom.mil](mailto:louis.caporicci@socom.mil)
- II. NOTIFICATION & APPLICATION
  - a. Notification – This training will be posted by the Group 3 Commander on various email notification lists.
  - b. Application – Apply by email to SLS Director, Capt Bob Maxey no later than 25 September 2009.
  - c. Exercise Capacity – All CAP members with Level I completed may attend this training. The maximum number of participants for this class is 24.
  - d. Course Fees – There are no fees associated with this class.
  - e. Exercise enrollment procedures – All participants are required to submit a CAPF17A at course check-in and each participant will sign-in on CAPF 11 and CAPF 103 prior to participation in this event.
- III. SAFETY – Safety is the top priority. All participants are advised to be alert and careful at all times.
- IV. UNIFORM REQUIREMENTS – each student and instructor will wear an appropriate CAP uniform. The preferred uniform is Class B Blues, White Aviator Shirt with gray or blue uniform slacks or Polo Shirt with gray slacks. If these uniforms are not available, appropriate civilian attire will be acceptable.
- V. ADMINISTRATION

- a. Each student will download and print the Specialty Track pamphlet that they are currently enrolled in and wish to progress within.
- b. The SLS Course Description is available here:  
[http://members.gocivilairpatrol.com/cap\\_university/professional\\_development/links\\_to\\_professional\\_development\\_resources/professional\\_development\\_phases/level\\_two\\_technical\\_training.cfm](http://members.gocivilairpatrol.com/cap_university/professional_development/links_to_professional_development_resources/professional_development_phases/level_two_technical_training.cfm)
- c. Sign-in – All staff and participants at the project location are required to sign-in on CAPF 11 and CAPF 103.
- d. Credential Verification Procedures – All attendees will be checked at sign-in for valid CAP membership card.

VI. FACILITIES

- a. Classroom – Treat the facilities with the utmost respect. We expect the facilities to be returned in the same conditions, as they were made available. Items brought with you in addition to items issued for the course will leave with you. The attendees, along with the project staff, will clean the facility prior to departure.
- b. Telephone access – There is no telephone access, though cell service is usually adequate in the facility.

VII. LOGISTICS

- a. Dining – Please have (or bring) breakfast with you. Coffee will be available both mornings. Lunch will be provided, at no expense, on Saturday. Lunch on Sunday will be on your own following the conclusion of class. There are a number of fast food and sit-down restaurants within a reasonable distance of the facility.
- b. Medical – The emergency number is 911
- c. Transportation – No special arrangements for transportation have been made by the staff. There is AVGAS available at the VDF FBO – Leading Edge and there is a tie-down ramp a few hundred yards from the squadron building.

VIII. CONTINGENCIES – The exercise will only be suspended or terminated, and CAP resources reassigned, ONLY at the direction of an active Redcap Incident Commander, WG/CC, or Group CC, otherwise, exercises are expected to continue as planned.

## IX. SCHEDULE OF ACTIVITY

### **Saturday – 3 October 2009**

0730 – 0800	Sign In	Capt Bob Maxey
0800 – 0830	Welcome to SLS	Capt Bob Maxey
0830 – 0950	Officership & The Public Trust	LtCol Lou Caporicci
0950 – 1005	Break	
1005 – 1055	Introduction to Professional Development	LtCol Lou Caporicci
1055 – 1105	Break	
1105 – 1155	Squadrons: The Heart of CAP	2Lt Darrin Guilbeau
1155 – 1315	Lunch	
1315 – 1440	Squadron Staff Officers	2Lt Darrin Guilbeau
1440 – 1500	Break	
1500 – 1630	Individualized Training in Staff Specialties	Maj Gil Dembeck

### **Sunday – 4 October 2009**

0800 – 0830	Sign In	Capt Bob Maxey
0830 – 0950	Introduction to Leadership	LtCol Lou Caporicci
0950 – 1000	Break	
1000 – 1120	The Staff Officer as a Communicator	Capt Bob Maxey
1120 – 1135	Break	
1135 – 1305	Creative Thinking & Problem Solving	Capt Bob Maxey
1305 – 1330	Critique & Graduation	Maxey/Caporicci